

DeNae Binstock

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Objective

Seeking position with excellent communication, problem solving skills in an office providing various tasks.

Work Experience

Oversee employees and providing excellent customer service in the retail food services field.

Tioga Food Pride

05/25/2009 - Present

Contact Person: Eddie Valles/701-421-6481

Position: Manager of Deli

Responsibilities: Responsible for overseeing employees to make Hot Stuff Pizza products. Produce Deli product for sale in local grocery store.

Accomplishments: When I took over the department sales were approximately \$1500 in a weeks time. Through reorganization I provide a steady weekly increase to over \$5000 per week. I have regained the customers that were lost in the past through my customer service skills.

Provided the excellent phone skills needed, problem solving issues in a timely manner.

Medical Arts Press

05/29/2001 - 01/29/2010

Contact Person: N/A

Position: Customer Service Representative

Accomplishments: Started in the sales department, moving to the outbound call department

and transferring to the Customer Service Department to have a well rounded idea from beginning to end of our clients. This helped me to provide the excellent customer service to our clients.

Skills

Flexible, responsible, team player, easy learner and willing to go the extra mile. Dedicated to providing what is needed to get the job done. Self motivated and able to multi task.

Computer skills: Basic computer skills. Basic software but able to learn quickly. Outlook, Internet, am getting training on Excel as I havent needed it for along time.

Languages: N/A

Interests

My interests include reading, quilting, fishing, hunting, NASCAR, going to local races and going to music concerts. I love children and the elderly and help anyone in need.