

Amanda Elzea

Address: 13031 8th ave w Apt. #G204

City: Everett

State: WA

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Objective

To obtain a position where I can utilize my abilities in an office enviroment and fulfill the needs by using my strong communication skills, organization, and dedicaton.

Work Experience

Mercy Transportation

06/20/2010 - Present

Contact Person: 425-347-4700

Position: Billing/ Back up dispatcher

Responsibilities: Answering multi-line phones, Billing, Back up dispatching, Office work.

Skills

Communication, Organization, People oriented, Reliable and trustworthy.

Computer skills: Microsoft office, Adept, billing.

Interests

I am extremely artistic and enjoy painting.